

Identification Form Individuals & Sole Traders

This form is used to identify an individual receiving a designated service from

KeyInvest Ltd (KeyInvest). The details in Section 1 and 2 must exactly match your identification documents for verification to be approved.

Please complete sections 1 to 6 noting the options below to have your identification verified.

Options to have your form verified:

- Financial Adviser

If you are investing through a Financial Adviser your Adviser will accept original or certified copies of customer identification documents

OR

KeyInvest office over the counter verification

KeyInvest will accept original or certified copies of customer identification documents

OR

- Mailed verification

KeyInvest will accept certified copies of customer identification documents*

* Refer Section 8 for Authorised persons.

1. Personal Details

Title	Mr	Mrs	Ms	Miss	Dr	Other
Surname/Company/ Trust Name						
Given Names						
Date of Birth				Place of Birt	h	

Contact Number

2. Residential Address

Unit Number Street №

Street Name Suburb

State Postcode Country

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3. Complete if Individual is Sole Trader

Full Business Name ABN

Business Street Name Suburb

State Postcode Country

4. FATCA Information (US Foreign Account Tax Compliance Net)

Is the individual a US citizen or resident of the US tax purposes?

Yes If 'Yes', provide the individual's US Taxpayer Identification Number (TIN):

Nο

5. Customer Identification Procedures

KeyInvest must verify your:

- Full Name;
- Date of Birth; and
- Residential Address.

To verify this information:

- a. You MUST supply ONE primary identification document from the list opposite.
- b. Does your primary identification document contain BOTH a photo AND your current residential address?

Yes No additional information is required

No You must supply one secondary document that contains your current residential address OR another Primary document different to that chosen in part (a) above.

Primary

Photographic

- Australian Driver's Licence (current)
- Australian Passport (not expired more than 2 years)
- International Passport (current)
- Proof of age card (current and government issued)

Non-Photographic ID

- Birth Certificate
- Citizenship Certificate
- Centrelink Pension Card (current)

Secondary

- Utility Bill or Council rates Notice (less than 3 months old)
- Taxation Notice or Centrelink Statement (less than 12 months old)

If you are unable to meet the above requirements, please contact Keylnvest.

6. Declaration by Applicant

I declare that the information on this form is true and correct and that the details have been completed by me.

Signature

Date

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7. Authorised Person Use Only

Customer Identification Verified

Customer Identification Documentation Attached

By signing this section, I acknowledge and confirm that I have identified the client(s) in accordance with applicable 'Know Your Customer' requirements.

Authorised Person Signature	Authorised Person Stamp			
Authorised Person Name				

8. Authorised Persons That Can Certify Identification Documents

Your photocopied identification should be signed as a certified true copy by one of the following:

Authorised Persons Who Can Certify Identification Documents

A nominated employee of KeyInvest	A registrar or deputy registrar of a court
An officer with, or authorised representative of, a holder of an Australian Financial Services Licence, having 2 or more continuous years of service with one or more licensees (e.g. financial adviser)	An Australian consular officer or an Australian diplomatic officer
A lawyer	A judge of a court
A magistrate	A Chief Executive Officer of a Commonwealth court
A notary public	A Justice of the Peace
An authorised Australian Post Office permanent employee	An accountant (member of the ICA or CPA)
An officer with 2 or more continuous years of service with one or more finance institutions	A finance company officer with 2 or more continuous years of service with one or more finance companies

9. Contact Details

Street Address:

KeyInvest Level 5, 49 Gawler Place Adelaide SA 5000

Postal Address:

Keylnvest PO Box 3340 Rundle Mall SA 5000

Phone 1300 658 904

Email info@keyinvest.com.au Web www.keyinvest.com.au Hours 8.30am - 5.00pm (CST)